



PROFESSIONAL SERVICE AGREEMENT

MADE 5/21/2022

BETWEEN

CITY OF PITTSBURGH, a municipal corporation of the Commonwealth of Pennsylvania, hereinafter called "CITY",

AND

TYDINGS & ROSENBERG LLP, located at One East Pratt Street, Suite 901, Baltimore, Maryland 21202, hereinafter called "CONSULTANT".

WITNESSETH:

WHEREAS, CITY requires professional services to provide preliminary research to discover existing disparities among minority-owned businesses in the region, as well as to provide suggestions as to what criteria to investigate in a subsequent disparity study ("the Project"); and

WHEREAS, CONSULTANT is possessed of professional experience and expert skill and is qualified to perform the required services; and

WHEREAS, CITY desires to engage CONSULTANT upon the terms and conditions hereinafter set forth, and CONSULTANT is willing to accept such engagement upon such terms and conditions;

NOW, THEREFORE, in consideration of the mutual covenants expressed herein and intending to be legally bound hereby, the parties agree as follows:

1. **SCOPE OF WORK:** CITY hereby engages CONSULTANT as an independent contractor to provide research into current best practices in disparity studies of historically disadvantaged and LGBTQ+ businesses, as well as to provide recommendations for the budgeting for, and construction of, a subsequent RFP for a new disparity study, and CONSULTANT hereby agrees to perform said services upon the terms and conditions hereinafter set forth. A complete Project Scope of Work is attached hereto and incorporated herein as **Exhibit A**.

2. **COMPENSATION:** As full compensation for the performance of said professional services, CITY shall pay CONSULTANT and CONSULTANT shall accept a fee not to exceed Twenty-Six Thousand Two Hundred Dollars and Zero Cents

(\$26,200.00). CONSULTANT agrees that no terms herein, or hereinafter included via a separate document, purchase order or other additional agreement, lead to contingent liability for the CITY, including but not limited to, late fees, penalties and / or interest for overdue payments. In no event shall the CITY be liable to CONSULTANT for special, indirect, incidental, reliance, lost profits or other business interest damages. A Project Budget is attached hereto and incorporated herein as **Exhibit B**.

3. **METHOD OF PAYMENT:** Payment of said fee shall be made upon completion of said professional services in a manner satisfactory to CITY, and after receipt and approval by CITY of a certified invoice, itemizing the services performed and the rates charged for such service.

4. **BILLING:** Consultant must submit bills to City in conjunction with delivery of each deliverable as outlined in Exhibit C. Each bill must itemize and describe the services provided by Consultant in connection with the appropriate deliverable. Each bill must state the hours expended for each task within one-tenth hour increments. Consultant shall also submit any receipts for reimbursable travel expenses incurred during that billing period. All bills must be delivered to the representative and in accordance with the provisions set out in Section 24 of this Agreement.

5. **PAYMENT OF TAXES AND SET-OFF:** CONSULTANT warrants that any and all taxes or municipal claims that may be payable to the City of Pittsburgh by CONSULTANT are current and not delinquent. If CITY determines that there is an outstanding delinquency or if any taxes or municipal claims become delinquent and owing during the term of this contract or prior to final payment by CITY, CONSULTANT hereby grants CITY the right to set-off that indebtedness against any amounts owing to CONSULTANT under the terms of this contract. CITY reserves the right to apply set-off payments in whatever manner it deems appropriate.

6. **TERM OF AGREEMENT:** The term of this Agreement shall commence upon execution and shall last through one (1) calendar year after execution, or until project completion to satisfaction of CITY, whichever is sooner.

7. **INTERRUPTION: POSTPONEMENT: ABANDONMENT:** In the event that the work herein contemplated, or any part thereof, shall be interrupted, postponed, or abandoned due to circumstances which CITY considers to be in its best interests, CONSULTANT shall not be entitled to any further payment for such work or portion thereof beyond and in excess of the amount due at that time, in accordance with Paragraph 3 hereof; and final payment shall be based on the proportionate amount of the fee earned to such date.

8. **EXTRA SERVICES:** If extra services are required for satisfactory completion of the work or any phase thereof, and extra costs are thereby necessarily incurred by CONSULTANT, CONSULTANT may be reimbursed only upon approval of the City Solicitor pursuant to proper legislative action by CITY. However, CITY shall not reimburse CONSULTANT for any extra services occasioned by interruption, postponement, or abandonment of the work because of circumstances which CITY deems to be to its best interests. In such cases, CITY shall pay only the cost of services

rendered up to the time of such interruption, postponement, or abandonment, pursuant to paragraph 6 hereof.

9. **MONITORING AND EVALUATION:** All services provided under this Agreement shall be subject to monitoring and evaluation by CITY or its authorized representatives. CONSULTANT shall supply CITY with written reports on program activity, in a form approved by CITY, as CITY may, from time to time, require. CONSULTANT shall provide CITY with such additional information and data as may be periodically required by federal or state authorities, or by CITY itself. Authorized representatives of CITY shall have access to the books and records maintained by CONSULTANT with respect to any services or materials provided to CITY pursuant to this Agreement at all reasonable times and for all reasonable purposes, including, but not limited to, inspecting and copying any books, records, memoranda, checks, correspondence or other relevant documents. All such books and records shall be provided to the City in an electronically accessible format or preserved by CONSULTANT for a period of seven (7) years after the termination of this Agreement.

10. **RIGHTS IN DATA; COPYRIGHTS; DISCLOSURE:**

- a. Definition. The term "data", as used in this Agreement, includes written reports, studies, drawings, or other graphic, electronic, chemical or mechanical representations.
- b. Rights in data. All data developed pursuant to this Agreement shall belong solely and exclusively to CITY, and CITY shall have the full right to use such data for any official purpose and in whatever manner is deemed desirable and appropriate, including making it available to the general public. Such use shall be without any additional payment to or approval by CONSULTANT. CITY shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any data developed or prepared under this Agreement.
- c. Copyrights. No data developed or prepared in whole or in part under this Agreement shall be subject to copyright by CONSULTANT in the United States of America or in any other country. CONSULTANT hereby relinquishes, or shall cause to be relinquished, any and all copyrights and/or privileges to data developed or prepared under this Agreement without any additional payment to CONSULTANT therefore. CONSULTANT agrees at the request of the CITY to include a copyright notice indicating the date of publication and identifying CITY as the copyright owner on any materials produced under this Agreement. CONSULTANT shall not include in the data any copyrighted matter unless CONSULTANT obtains the prior written approval of the City Solicitor and provides the said Director with written permission of the copyright owner for

CONSULTANT to use such copyrighted matter in the manner provided herein.

11. **CONFIDENTIALITY:** CONSULTANT agrees not to divulge or release any information or data developed or obtained in conjunction with any aspect of its performance under this Agreement, except to authorized CITY personnel or upon prior written approval of the City Solicitor.

12. **WORKER'S COMPENSATION:** CONSULTANT hereby certifies that it has accepted the provisions of the Worker's Compensation and Occupational Disease Acts, as amended and supplemented, insofar as the work covered by this Agreement is concerned, and that it has insured its liability thereunder in accordance with the terms of the said Acts, as evidenced by the certificate of insurance it has caused to be attached hereto, or that it has duly filed a proper certificate of exemption from insurance with the Pennsylvania Department of Labor and Industry.

13. **COMPLIANCE WITH LAWS:** CONSULTANT shall fully obey and comply with all laws, ordinances, resolutions, and administrative regulations which are or should be applicable to any work performed under this Agreement. As part of such compliance, CONSULTANT agrees to accept and comply in full with all provisions, terms and conditions set forth within the City of Pittsburgh Code and contracts. The CONSULTANT shall be held to agree to these provisions for itself, its successors and assigns.

14. **ANTI-DISCRIMINATION:** CONSULTANT shall not discriminate in its employment on the basis of race, color, religion, ancestry, national origin, place of birth, sex, age, disability, non-job-related handicap, or sexual orientation. CONSULTANT shall comply with the applicable provisions of the Pittsburgh Code, Title Six - Conduct, Article V-Discrimination, and any amendments thereto. CONSULTANT shall also comply with the applicable provisions of Title I and Title II of the Americans with Disabilities Act, any amendments thereto and any regulations issued thereunder. CONSULTANT shall incorporate in any subcontracts which may be permitted under the terms of this Agreement a requirement that said subcontractors also comply with the provisions of this Section.

15. **ASSIGNMENT: SUBCONTRACTING:** CONSULTANT shall not assign this Agreement or any right to monies to be paid hereunder without the written consent of CITY. None of the services covered by this Agreement shall be subcontracted without the prior written approval of CITY.

16. **INTERPRETATION:** In the event of any dispute as to the interpretation of the terms of this Agreement, the decision of the City Solicitor shall be final.

16.1. **ORDER OF PRECEDENCE FOR CONFLICTING DOCUMENTS:** Unless otherwise noted herein, in the event of a conflict between this Agreement and the various exhibits, the order of precedence shall be:

- i. This Agreement,
- ii. **Exhibit A.**

17. **INSURANCE:** CONSULTANT shall maintain insurance in the amount specified in this Section and shall keep the CITY listed as an additional insured on such policy throughout the term of the Agreement. Attached hereto as part of **Exhibit C** and incorporated herein is a certificate of insurance duly executed by the officers or authorized representatives of a responsible and non-assessable insurance company, evidencing the following minimum coverage(s) and specifically identifying the City of Pittsburgh as an additional insured (for general liability), which insurance shall be non-cancelable, except upon thirty (30) days prior written notice to CITY:

	Individual Occurrence	Aggregate
General Liability	\$500,000.00	\$1,000,000.00
Workers Compensation	Statutory limits	

All premiums shall be at the expense of CONSULTANT. All policies must be made on an occurrence basis. Claims-made policies are not acceptable. In the event that the term of said insurance shall expire prior to the expiration of the term of this Agreement or the completion of all services required hereunder, whichever shall occur later, CONSULTANT shall renew said insurance in a timely manner and shall promptly cause a certificate of insurance evidencing such renewal, and also identifying the City of Pittsburgh as an additional insured, to be forwarded to the Mayor's Office.

18. **DEBARMENT:** CONSULTANT warrants that it is not prohibited from entering into this Agreement with the CITY by reason of disqualification under subsection (b) of Section 161.22 of the Pittsburgh Code. An affidavit certifying compliance with this Section is attached hereto as **Exhibit E** and is incorporated into and made a part of this Agreement.

19. **STATEMENT OF AFFILIATIONS:** CONSULTANT herewith files a Statement of Affiliations with the CITY, attached hereto as **Exhibit F**, in compliance with Section 197.08(c) of the Pittsburgh Code.

20. **GOVERNING LAW:** This Agreement shall, in all respects, be governed by the laws of the Commonwealth of Pennsylvania. The parties further agree that the exclusive venue for resolution of any dispute relating to the subject matter of this Agreement shall in the state and federal courts located in Allegheny County, Pennsylvania.

21. **INDEMNITY:** CONSULTANT hereby agrees to indemnify, save and hold harmless, and defend CITY, its officers, agents and employees from and against all liens, charges, claims, demands, losses, costs, judgments, liabilities, and damages of every kind and nature whatsoever, including court costs and attorney's fees arising by reason of: the performance by CONSULTANT of any services under this Agreement; any act, error or omission of CONSULTANT or of an agent, employee, licensee,

contractor or subcontractor of CONSULTANT; and any breach by CONSULTANT of any of the terms conditions or provisions of this Agreement.

22. **AMENDMENT:** Except for **Exhibit A** and the Exhibits attached thereto, this Agreement contains all terms and conditions agreed upon by the parties hereto, and no other agreement, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or to bind any of the parties hereto. This Agreement may not be changed, modified, discharged or extended except by written amendment, duly executed by the parties.

23. **TERMINATION:** CITY may terminate this Agreement at any time, without cause or liability, by giving CONSULTANT thirty (30) days advance written notice of its intention to terminate.

24. **NOTICE:** All notices, deliverables, and other communications under this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. All communications under this Agreement shall be effective as of the date of delivery. All communications under this Agreement shall be addressed to the individuals in their capacities listed below, unless otherwise modified by written notice and acknowledged by City and Consultant. Communications shall be directed to the following representatives:

CITY:
Chuck Durham
Business Diversity Manager
414 Grant Street
Fifth Floor
Pittsburgh, PA 15219
Chuck.Durham@pittsburghpa.gov
Office: 412-255-8804

CONSULTANT:
Franklin M. Lee, Esq.
Partner
One East Pratt Street
Suite 901
Baltimore, MD 21202
flee@tydings.com
Office: 410-752-9734

25. **HOME RULE CHARTER: LIABILITY OF CITY:** CONSULTANT agrees that no terms herein, or hereinafter included via a separate document, purchase order or other additional agreement, lead to contingent liability for the CITY, including but not limited to, late fees, penalties and / or interest for overdue payments. In no event shall the CITY be liable to CONSULTANT for special, indirect, incidental, reliance, lost profits or other business interest damages. This Agreement is subject to the provisions of the Pittsburgh Home Rule Charter; and the liability of CITY thereunder is limited to the sum

of Twenty-Six Thousand Two Hundred Dollars and Zero Cents (\$26,200.00), appropriated for the same, chargeable to and payable from the following account: 11101.102100.53.53901.2022, Item # 22222-30 (\$26,200).

26. **AUTHORIZING RESOLUTION**: This Agreement is entered into by the CITY of Pittsburgh pursuant to Resolution No. 830, effective November 30, 2021.

[THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK]

IN WITNESS, WHEREOF, the parties have duly executed this Agreement on the day and year first above written.

CONSULTANT

DocuSigned by:
By: Franklin Lee
Name: Franklin Lee
Title: Partner

CITY OF PITTSBURGH

DocuSigned by:
By: Ed Gainey
Mayor

DocuSigned by:
By: Felicity Williams
Office of Equity

DocuSigned by:
EXAMINED BY: Matthew Stidle
Assistant City Solicitor

DocuSigned by:
APPROVED AS TO FORM: Krycia Kubiak
City Solicitor

DocuSigned by:
COUNTERSIGNED: Michael E. Lamb
City Controller

EXHIBIT A

Scope of Work

The following is a summary of the Consultant's proposed discrete tasks for this engagement in order of performance:

A. Review of Prior Disparity Study

As the City has stated the last disparity study was performed in 1988 (one year before the seminal Supreme Court decision in *Croson* that really launched the disparity study industry and formed the basis for methodological requirements for satisfying the "strict scrutiny" standard through factual predicates for MBE programs), it is especially important to determine whether the previous study contained all of the requisite data sources and methodologies to form an adequate strong basis in evidence to support the City's race- and gender-conscious procurement programs. If not, this next disparity study should do more than simply update the last disparity study. Instead, it will need to be a "first generation" disparity study that forms the basis for an entirely new program. First generation studies may have shorter study periods (i.e., two to three years) which may be an important cost consideration. The original study is so stale at this point, it is somewhat dubious that it may provide a factual foundation regarding previously identified barriers to M/WBE formation, development, and utilization that need to be re-examined some thirty-two years later. The likely gaps in similar kinds of data over that span of time are likely to be insurmountable as a practical matter when attempting to glean a narrative of marketplace trends in significant M/WBE disparities. **Under this Task, Tydings will review the City's prior disparity study to identify whether it previously provided a strong basis in evidence regarding ongoing effects of marketplace discrimination that warranted consideration of narrowly race- and gender-conscious remedies in its procurement and contracting process. Based upon this assessment, a review of any current economic inclusion policies for the City (e.g., small, local, minority, and women business enterprise programs), and the legal framework for study methodology to be performed under Task B below, Tydings will recommend whether the next disparity study should be an update of the prior study, or whether it should be structured as a stand-alone First Generation disparity study.**

B. Legal Framework for Study Methodology

Much of disparity study methodology has evolved since the Supreme Court's *Croson* decision in 1989 because of numerous lawsuits throughout the nation that challenged the adequacy of data sources and methodologies. **Under this task, we will specifically research and review current controlling legal precedents in the Western District of Pennsylvania and the Third Circuit Court of Appeals that might provide further guidance on the "best practices" in data sources and methodologies (e.g., regression analysis, statistical significance, custom census measures of availability vs. US Census data, treatment of qualitative or anecdotal evidence, etc.) that should be included in the City's Disparity Study. This relevant case law that undergirds disparity study methodology will be summarized in a report and will help form the basis of certain elements of the scope of work for the disparity study RFP.**

C. Data Assessment

As discussed above, the data assessment will be focused on the availability of reliable electronic data that is critical to basic disparity analysis. That analysis compares relative availability of M/WBE firms in a given industry as compared to the relative utilization in contract dollars paid to those same firms, and the inferences of systemic discrimination that may arise out of significant disparities between those two numbers. Ideally, such data availability will permit separate disparities to be calculated at the prime contract level vs. the subcontract level. Tydings will draft and insert a summary of that data assessment into the background section of the disparity study RFP. Transparency in data quality and availability helps prospective bidders to more accurately tailor their cost proposals to actual manhours required for data gathering and statistical analysis (areas that typically account for two-thirds of total disparity study costs).

D. Evaluation of the Efficacy of a Multi-jurisdictional Disparity Study

Under this task, Tydings will provide technical assistance, legal, and practical advice regarding the efficacy of engaging in a multi-jurisdictional disparity study with one or more other jurisdictions. Among factors to be considered are the relevant geographic and product market definitions for goods and services purchased by each respective participant; study cost-sharing, overlapping markets for sources of vendors and contractors, appropriate study time frames, time constraints for completion of disparity study; participation in the selection of disparity study consultant; responsibility and authority for governance / oversight of disparity study; and gained efficiencies in study participation (e.g., surveys and interviews). In addition, practical and legal advice will be provided regarding the pros and cons of participating in a multi-jurisdictional disparity study such as elimination of potential conflicts in data and findings.

E. Drafting of Disparity Study Update RFP

Under this task, Tydings will provide technical assistance and legal advice in the development of a scope of work for a study RFP that is consistent with the standards and methodologies enunciated in the most recent court decisions (including any controlling legal precedents from the 3rd Circuit, the 11th Circuit, the 10th Circuit decision in *Concrete Works v. City and County of Denver*, and the 8th Circuit decisions in *Gross Seed* and *Sherbrooke*). This scope of work will address any perceived weaknesses and gaps in data, evidence, and analysis that currently exist in the City's factual predicate for consideration of race- and gender-conscious programs as evaluated against the current legal framework. The scope of work for the draft RFP will also include selection criteria that the City should follow in selecting a study consultant that will best serve its needs in providing a legally defensible product that is also useful in informing the City's policy-making decisions regarding public contracting and procurement.

EXHIBIT B**Project Budget****COST PROPOSAL****Submitted by Tydings & Rosenberg LLP**

<u>TASKS</u>	<u>HOURS.</u>	<u>HOURLY RATE¹</u>	<u>COST</u>
A. Review of Prior Study	10	\$350	\$3500
B. Legal Framework Summary	12	\$350	\$4200
C. Data Assessment	24	\$350	\$8400
D. Multi-jurisdictional Study Approach Assessment	10	\$350	\$3500
E. Disparity Study Update RFP	16	\$350	\$5600
LABOR SUBTOTAL:			<u>\$25,200</u>
<u>Reimbursable Travel Expense Budget (Airfare, Lodging, Rental Car, Meals)</u>			
1 projected trip @ \$1000			
TRAVEL EXPENSE SUBTOTAL:			<u>\$1,000</u>
<u>TOTAL COST NOT TO EXCEED:</u>			<u>\$26,200.00</u>

¹ Franklin Lee's hourly rate is discounted from standard rate of \$420 to \$350 for government clients.

EXHIBIT C

Timeline of Deliverables

Subject to unforeseen circumstances such as delays in responses to Consultant's requests for information, documents, etc., the following timeline represents the best estimates for completion of each Task as outlined in Attachment A:

Task A: Review of Prior Disparity Study-Projected completion 30 days after Notice to Proceed is issued.

Task B: Legal Framework for Disparity Study-Projected completion 30 days after Notice to Proceed is issued.

Task C: Data Assessment-Projected completion 45 days after Notice to Proceed is issued.

Task D: Evaluation of the Efficacy of a Multi-Jurisdictional Disparity Study-Projected completion 60 days after Notice to Proceed is issued.

Task E: Drafting of Disparity Study Update RFP-Projected completion 90 days after Notice to Proceed is issued.

Schedule of Deliverables

The following deliverables are due upon completion of each Task described within the Scope of Work in Attachment A:

Task A: A brief memo summarizing the assessment of methodology, data sources, and findings from the prior 1988 City Disparity Study, and describing its value, if any, as a first-generation disparity study that defines the issues to be addressed in the performance of the upcoming Disparity Study Update, and based upon this assessment, recommending an ideal study period for the upcoming Disparity Study Update.

Task B: A memo summarizing the relevant legal framework for performance of the City's Disparity Study Update, including appropriate data sources and methodological issues.

Task C: A memo summarizing the availability of relevant data for disparity study analysis, including the availability of electronic data and hard copy data, the format of such data, the volume and chronological span of available data, the software and hardware platforms for storage of relevant electronic data, and the availability of back-up hard copy data sources for the relevant study period.

Task D: A memo summarizing the pros and cons of undertaking a multi-jurisdictional disparity study, and identifying viable potential candidates for inclusion in a regional disparity study consortium for purposes of undertaking such a study.

Task E: A redline of the disparity study update draft RFP with proposed edits and comments on the Scope of Work for the City's Disparity Study Update RFP, as well as the RFP's consultant selection criteria.

Exhibit D: Insurance Certificates

Exhibit E: **CERTIFICATION OF DEBARMENT**

I, Franklin Lee, the undersigned and duly authorized representative, hereby certify that to the best of my actual knowledge, information or belief, neither Tydings & Rosenberg LLP nor any affiliated individual is prohibited from entering a bid or participating in a City of Pittsburgh contract by reason of disqualification as set forth in Pittsburgh Code §161.22(b).

DocuSigned by:
Name: *Franklin Lee*
E9F87E8B5671410...

Title: Partner

Date: 5/16/2022

Exhibit F: Statement of Affiliations

EXHIBIT C

Statement of Affiliations

1. Name of Contractor: Tydings & Rosenberg LLP

Office Address and Phone Number:

One East Pratt Street, Suite 901
Baltimore, MD 21202

(410) 752-9734

2. List your qualifications and experience for performance of the contract.

Tydings' partner, Franklin M. Lee, will be the project manager for this engagement, and has over 30 years experience with disparity studies and related services to state and local governments.

3. Have you had any contractual or business relationships with the CITY within the past three years?

No

If yes please give a brief description. Please include the dollar value of the contract or business relationship.

4. Please identify by name and address the contractor's principals including all owners, partners, or shareholders and officers. If the contractor is a public corporation identify by name and address the officers, members of the board of directors, and shareholders holding more than three (3) percent of the corporate stock.

The following principals are partners of Tydings, each of whom operate at the above-referenced address in Baltimore:

Diane D'Aiutolo (Managing Partner)
Brian Balenson
Scott Burns
William Carrier III
Emerson Dorsey
Gregory Garrett
Alan Grochal
John Isbister
Daniel Katz

****Additional pages may be attached to complete the information herein requested.**

Certificate Of Completion

Envelope Id: 90CFABBC7F4F4EAFAB49355BFAFEBB82

Status: Sent

Subject: Please DocuSign: PSA-Tydings.pdf

Source Envelope:

Document Pages: 18

Signatures: 7

Envelope Originator:

Certificate Pages: 6

Initials: 0

Joshua Lamonde

AutoNav: Enabled

414 Grant Street

Enveloped Stamping: Enabled

Room 502

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Pittsburgh, PA 15219

joshua.lamonde@pittsburghpa.gov

IP Address: 205.141.129.33

Record Tracking

Status: Original

Holder: Joshua Lamonde

Location: DocuSign

5/13/2022 9:18:39 AM

joshua.lamonde@pittsburghpa.gov

Signer Events**Signature****Timestamp**

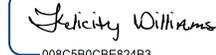
Felicity Williams

felicity.williams@pittsburghpa.gov

Deputy Chief of Staff

Security Level: Email, Account Authentication (Optional)

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Signature Adoption: Pre-selected Style

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felicity.williams@pittsburghpa.gov

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Electronic Record and Signature Disclosure:

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Franklin Lee

flee@tydings.com

Partner

Tydings & Rosenberg LLP

Security Level: Email, Account Authentication (Optional)

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Electronic Record and Signature Disclosure:

Accepted: 5/16/2022 5:26:00 AM

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Matthew Stidle

matthew.stidle@pittsburghpa.gov

City of Pittsburgh

Security Level: Email, Account Authentication (Optional)

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matthew.stidle@pittsburghpa.gov

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events

Krysia Kubiak
krysia.kubiak@pittsburghpa.gov
Security Level: Email, Account Authentication (Optional)

Signature

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AAC91186A3CF4B7...

Signature Adoption: Pre-selected Style
Signed by link sent to
krysia.kubiak@pittsburghpa.gov
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Electronic Record and Signature Disclosure:

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Ed Gainey
mayor@pittsburghpa.gov
Mayor
City of Pittsburgh
Security Level: Email, Account Authentication (Optional)

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AA1F670B64C14EA...

Signature Adoption: Pre-selected Style
Signed by link sent to mayor@pittsburghpa.gov
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Signed: 5/16/2022 11:18:21 PM

Electronic Record and Signature Disclosure:

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Mike Broz
mike.broz@pittsburghpa.gov
Materials Supervisor
City of Pittsburgh
Security Level: Email, Account Authentication (Optional)

Completed

Signed by link sent to mike.broz@pittsburghpa.gov
Using IP Address: 205.141.129.33

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Rachael Heisler
rachael.heisler@pittsburghpa.gov
Deputy Controller
City of Pittsburgh
Security Level: Email, Account Authentication (Optional)

Completed

Signed by link sent to rachael.heisler@pittsburghpa.gov
Using IP Address: 205.141.129.33

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Signed: 5/19/2022 11:33:50 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Michael Lamb
michael.lamb@pittsburghpa.gov
City of Pittsburgh
Signing Group: Controller's Signature
Security Level: Email, Account Authentication (Optional)

DocuSigned by:

5C1ED8FFC5C14BD...

Signature Adoption: Drawn on Device
Signed by link sent to michael.lamb@pittsburghpa.gov
Using IP Address: 67.172.20.152
Signed using mobile

Sent: 5/19/2022 11:33:53 AM
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Signed: 5/21/2022 10:58:15 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Mike Broz
mike.broz@pittsburghpa.gov
Materials Supervisor
City of Pittsburgh
Security Level: Email, Account Authentication (Optional)

Sent: 5/21/2022 10:58:17 PM
Viewed: 5/24/2022 9:02:14 AM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Sheri Rolewski sheri.rolewski@pittsburghpa.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 5/13/2022 9:22:20 AM Viewed: 5/18/2022 9:23:02 AM
Kim Osterman kim.osterman@pittsburghpa.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/13/2022 9:22:20 AM
Certified Delivered	Security Checked	5/24/2022 9:02:14 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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